



Full-Time Loan and Member Services Position

Job Description: Provide members with the best personal experience possible and assist them and potential members with their financial needs which includes processing loan applications, opening new accounts, processing account transactions, resolving problems, and providing assistance and information about products and services in person, by telephone and through e-mail. Cross sell credit union products and services on a consistent basis in person or by telephone. Other duties as assigned.

Experience and Qualifications: Bachelor of Business Administration degree preferred. Financial institution job experience and sales experience a plus.

Required Hours: 9:15 AM to 6:15 PM Monday through Friday
9:15 AM to 1:15 PM two to three Saturdays per month
No Saturday hours during July and August

Starting Wage: Competitive salary and an excellent package of benefits.

Benefits Include:

- Health, dental and vision insurance
- Vacation, holiday, and sick pay
- Employer provided pension plan
- Tuition assistance
- Incentive plan to earn additional benefits in addition to salary
- Flexible Spending Accounts (FSA)
- Long term disability and life insurance.

Starting Date: Within two weeks of job offer.

Company Description: Sovita Credit Union is a locally owned and operated financial institution serving education and healthcare workers, their families and their communities. Since 1934, Sovita Credit Union's focus is on raising up the life's work of those who work hardest. We lift others by solving and serving with a genuine desire to say yes. Sovita Credit Union has four branch offices located in Genesee County and one in Lapeer.

How to Apply: E-mail resume to cujobs@sovitacu.org or drop off a resume at any of our branch locations.

Equal Opportunity Employer